

# **2024 State Leadership Conference**

**April 16, 2024 · VEX TSA State Competition  
Moore Norman Technology Center, OKC**

**April 17 – 19, 2024 · Norman  
Embassy Suites Convention Center**

**Evolution of Excellence**



# Oklahoma TSA State Leadership Conference 2024

## Conference Guide

### TABLE OF CONTENTS

Message from the President	2
Message from the State Advisor	2
General Conference Information	3
Important Dates and Deadlines	3
Conference Checklist/Best Practices	4
Tentative Schedule	5
Registration	8
Payment	9
Required Forms	9
Lodging	10
Food	10
Dress Code	11
Conference Schedule	
Competitions	12
VEX	12
National TSA Conference	13
National/State Service Project	13
Community Service	14
National Awards	15
Oklahoma Awards	15
Oklahoma Degree Program	16
State Officer Candidates	17
Frequently Asked Questions	18

## Message from the State President



Hey Oklahoma TSA! How has another amazing year gone by so quickly? Your state officers are working hard for the best State Conference experience for you all.

A whirlwind of excitement came as we reunited with each other in Louisville, Kentucky for our National Conference, learned to lead at our LEAD Conferences, and ignited evolution at our Fall Leadership Conference. It's been nothing short of exceptional!

With every experience in TSA, we encourage your growth inside and outside the classroom and encourage you to treasure memories with old and new friends. Being in TSA is to be part of a loving, supportive community that cheers for you all while we navigate how to lead in a technical world. From learning how to code for the first time for a competition to recording a promotional video with your chapter, the TSA experience is truly unique. It teaches and prepares us to work on our passions and interests while enjoying the entire journey. It is this journey that we are all on that allows us to connect back to one another, creating such a loving community full of amazing members.

Thank you for being the best delegation I could ever ask to serve. See you all very soon, and good luck with all of your events!

Andrea Shah  
Oklahoma TSA State President

## Message from the State Advisor

Greetings Oklahoma TSA! I'm excited to have you join us for this year's event. This conference revolves around progress, growth, and the pursuit of excellence. Your membership in TSA demonstrates a dedication to learning and improvement, and we're eagerly anticipating the incredible skills and knowledge you'll bring to this year's state leadership conference.

The State Leadership Conference aims to showcase the incredible evolution and innovation within TSA students. As you engage in the competitions, embrace curiosity and perseverance. Building connections with fellow participants not only enhances your competitive edge but also cultivates relationships that can benefit your professional journey and personal growth.

A heartfelt thanks goes out to our sponsors, State Staff members, and the State Officer team whose commitment to OKTSA has brought this event to fruition. Their hard work has made this conference possible.

See you in April, where together, we'll continue to shape the future through the "Evolution of Excellence."

Thank you for being part of this extraordinary event!

Tami Redus  
State Advisor



## General Conference Information

The Technology Student Association (TSA) is a Career and Technical Student Organization (CTSO) for students involved in science, technology, engineering, and mathematics (STEM). Oklahoma TSA hosts an annual State Leadership Conference for all of our members across the state. This conference brings together student members with industry, post-secondary, and community leaders in a showcase that recognizes both technical skill and leadership development. This conference includes competitive events, leadership training, social events, and a recognition ceremony.

### DATES

This year's State Conference will be held **from Tuesday, April 16 to Friday, April 19, 2024.**

### LOCATION

April 16<sup>th</sup> – Moore Norman Technology Center-South Penn Campus, 13301 S Pennsylvania Ave, OKC (VEX Competitions only)

April 17<sup>th</sup> – 19<sup>th</sup> Embassy Suites Conference Center, 2501 Conference Dr., Norman, OK 73069

### THEME

The theme for State Leadership Conference 2024 will be **“Evolution of Excellence.”**

*Please note that the conference theme is different than the themes used for competitive events.*

## Important Dates and Deadlines

Item	Date
State Officer Candidate Application Due	Thursday, February 1, 2024
State Officer Screening	Wednesday, February 14, 2024
State Leadership Conference Registration Opens	Thursday, February 15, 2024
Registration Deadline	Wednesday, March 27, 2024
Early Submission Window	March 1 – 27, 2024
T-Shirt and Pin Submission Deadline	Wednesday, March 27, 2024
Online Testing Window	March 1 – 27, 2024
Lodging Reservation Deadline	Friday, March 29, 2024
Senatorial/Presidential Degree Application Due	Friday, March 29, 2024

## Conference Checklist

Please confer with your administrators for any school district or school specific procedures.

- Follow important dates and deadlines outlined in the Conference Guide
- Submit school district “field trip” paperwork
- Determine the cost to attend with your chapter including registration, lodging, meals, etc.
- Set up money collection with your school’s bookkeeper
- Set chapter deadlines for registration and payment
- Put together permission slips with conference information including cost and required forms
- Select two (2) voting delegates to participate in the state officer election
- Register all members, advisors, and support staff by the registration deadline
- Print the emailed invoice and check, double-check, and triple-check for accuracy
- Collect member payment before the registration deadline
- Submit invoice to your school’s bookkeeper for payment
- Pay via credit card or mail check payment to Oklahoma TSA by the payment deadline
- Review the tentative agenda with attending members
- Host a chapter meeting with parents to discuss expectations and responsibilities
- Ensure each attendee has signed a multiple release form and it is kept with the chapter advisor
- Complete the statement of assurance and submit with registration (upload on registration site)
- Have all members follow and like Oklahoma TSA on social media sites
- Discuss National TSA Conference with members, so they are prepared if they qualify

## Best Practices from Experienced Advisors

Please confer with your administrators before putting any of these into practice, to ensure compliance with school district and school policies:

- Have a parent meeting prior to the conference to lay out expectations and consequences
- Create a behavioral contract with clear expectations for members and parents to sign
- Collect parent phone numbers and emergency contacts just in case
- Collect a deposit from those who commit to attend, especially if members are still fundraising
- Think quality over quantity, meaning 1-3 competitive events per student is a good sweet spot
- Make sure students have a combination of different types of events - team/individual and early/on-site
- Help students determine their own individual schedules so they feel prepared
- Determine your schedule as an advisor and communicate the schedule to attendees
- Have a group chat (e.g. GroupMe or Remind) set up with all attendees to communicate quickly
- Hold a daily chapter meeting to check in with students and provide updates
- Make sure students have plenty to do - require general session and workshop attendance
- Set clear behavioral expectations ahead of time
- Make sure the students can access an advisor at all times

# Conference Schedule

**Please note that the schedule is tentative and subject to change.**

## AT A GLANCE

<b>Tuesday, April 16, 2024</b>	
8:00 am	VEX IQ/VRC
<b>Wednesday, April 17, 2024</b>	
9:00 am - 4:00 pm	Registration
10:00 am	MS Chapter Team and MS/HS Tech Bowl Semifinals
2:00 pm	All other Competitive Events begin (check the schedule of events for event times)
4:00 pm	Hotel Check In
7:00 pm	Opening Ceremony
9:00 pm – 10:00 pm	Alumni and Graduating Senior Reception (directly after the conclusion of the general session)
11:00 pm	Curfew
<b>Thursday, April 18, 2024</b>	
8:00 am	Competitive Events begin
8:00 am - 3:00 pm	Exhibits and State Officer Candidate Booths
8:00 pm – 10:30 pm	American Cancer Society Fundraising Activity
11:00 pm	Curfew
<b>Friday, April 19, 2024</b>	
8:00 am - 9:00am	Business Meeting
8:00 am – 9:00 am	Advisor Meeting
9:00 am – 12:00 pm	Closing Ceremony with Award Presentations
<b>Throughout the Duration of the Conference</b>	
<ul style="list-style-type: none"> <li>Exhibitors</li> </ul>	<ul style="list-style-type: none"> <li>Community Service Project</li> <li>TSA Store</li> </ul>

## SCHEDULE OF EVENTS

March 1-27, 2024 Testing Window	Level	Events with Exams	
	MS/HS	Chapter Team	
	MS/HS	Coding	
	MS	Cybersecurity	
	MS	Electrical Applications	
	MS/HS	Forensic Technology/Forensic Science	
	MS/HS	Technology Bowl	

Wed, March 27th	Level	Pre-Submit Events	Platform
Instructions on how to submit items to judge pro will be sent via email on March 1, 2024.	HS	Architectural Design	Judge Pro
	HS	Audio Podcasting	Judge Pro
	MS/HS	Career Prep	Judge Pro
	MS	Community Service Video	Judge Pro
	HS	Data Science and Analytics	Judge Pro
	MS	Digital Photography	Judge Pro
	HS	Digital Video Production	Judge Pro
	HS	Future Technology Teacher	Judge Pro
	HS	Geospatial Technology	Judge Pro
	HS	Music Production	Judge Pro
	MS/HS	Oklahoma Pin Design	Judge Pro
	MS/HS	Oklahoma T-Shirt Design	Judge Pro
	HS	Photographic Technology	Judge Pro
	MS	Promotional Marketing	Judge Pro
	MS	STEM Animation	Judge Pro
	MS/HS	Video Game Design	Judge Pro
	MS	Vlogging	Judge Pro
MS/HS	Website Design/Webmaster	Judge Pro	
Tuesday, April 16, 2024	Level	Competitive Event	Time
	MS	VEX IQ	8:00 am
	MS/HS	VRC	8:00 am
Wednesday, April 17th	Level	Competitive Event	Time
	HS	Animatronics	2:00 pm
	HS	Audio Podcasting (semifinal)	2:00 pm
	MS	CAD Foundations	2:00 pm
	MS	Career Prep (semifinal)	2:00 pm
	HS	Career Prep (semifinal)	2:00 pm
	MS	Chapter Team	10:00 am
	HS	Chapter Team	2:00 pm
	HS	Digital Video Production (semifinal)	2:00 pm
	HS	Droneworks	2:00 pm
	MS	Electrical Applications Semifinal	2:00 pm
	HS	Extemporaneous Speech	2:00 pm
	HS	Fashion Design and Technology	2:00 pm
	MS	Forensic Technology	2:00 pm
	HS	Future Technology Teacher	2:00 pm
	MS	Leadership Strategies	2:00 pm
	MS	Microcontroller Design	2:00 pm
	HS	Music Production (semifinal)	2:00 pm
	HS	On Demand Video (receive task)	10:00 am

	HS	Photographic Technology (semifinal-receive task)	2:00 pm
	MS	Problem Solving	2:00 pm
	MS	Promotional Marketing (semifinal)	2:00 pm
	MS/HS	Structural Design	2:00 pm
	MS/HS	System Control Technology	2:00 pm
	MS/HS	Tech Bowl	10:00 am
	HS	Technology Problem Solving	2:00 pm
	MS	Technical Design (receive problem)	2:00 pm
	MS	Video Game Design (semifinal)	2:00 pm
	HS	Video Game Design (semifinal)	4:00 pm
	MS	Vlogging (semifinal-receive task)	10:00 am
<b>Thursday, April 18th</b>	<b>Level</b>	<b>Competitive Event</b>	<b>Time</b>
	HS	Architectural Design	8:00 am
	MS	Biotechnology	8:00 am
	HS	Biotechnology Design	8:00 am
	HS	Board Game Design	8:00 am
	HS	CAD Architecture	8:00 am
	HS	CAD Engineering	8:00 am
	MS/HS	Catapult Design	8:00 am
	MS	Challenging Tech Issues	9:00 am
	MS/HS	Children's Stories	8:00 am
	MS/HS	Children's Stories (semifinal)	1:00 pm
	MS/HS	Coding	2:00 pm
	MS/HS	Comic Book Design	8:00 am
	MS/HS	Comic Book Design (semifinal)	1:00 pm
	MS	Community Service Video (semifinal)	8:00 am
	MS	Construction Challenge	8:00 am
	MS	Creed (written)	9:00 am
	MS	Creed Semifinal	1:00
	MS	Cybersecurity Foundations	1:00 pm
	HS	Data Science & Analytics (Presentation)	9:00 am
	HS	Data Science & Analytics (Semifinal)	1:00 pm
	MS	Data Science and Analytics	8:00 am
	MS	Data Science and Analytics (Semifinal)	2:00 pm
	HS	Debating Technological Issues	9:00 am
	MS	Digital Photography (semifinal-receive task)	11:30 am
	MS	Digital Photography (Turn in)	1:30 pm
	MS	Digital Photography (Interviews)	4:00 pm
	MS/HS	Dragster/Dragster Design	8:00 am
	HS	Drone Challenge (UAV)	8:00 am
	MS	Droneworks	9:00 am
	HS	Engineering Design	8:00 am
	MS/HS	Essays on Technology	8:00 am
	MS/HS	Flight/Flight Endurance	8:00 am
	HS	Forensic Science	9:00 am
	HS	Geospatial Technology (Semifinal)	8:00 am
	MS	Inventions & Innovations	8:00 am
	MS	Junior Solar Sprint	8:00 am
	HS	Senior Solar Sprint	8:00 am
	HS	Manufacturing Prototype	8:00 am
	MS	Mass Production	8:00 am



	MS	Mechanical Engineering	8:00 am
	MS	Medical Technology	8:00 am
	MS	Off the Grid	8:00 am
	HS	On Demand Video (turn in video)	10:00 pm
	HS	Photographic Technology (Turn-In)	2:00 pm
	HS	Photographic Technology (Interviews)	4:00 pm
	HS	Prepared Presentation	1:30 pm
	MS	Prepared Speech	9:00 am
	HS	Project Fair	8:00 am
	MS	Project Fair	8:00 am
	HS	Promotional Design (Turn In)	11:30 am
	HS	Promotional Design (Semifinal)	1:00 pm
	MS	Rube Goldberg (Oklahoma Only)	9:00 am
	HS	Software Development	2:00 pm
	MS	STEM Animation (semifinal)	8:00 am
	MS	Technical Design (turn in)	2:00 pm
	HS	Transportation Modeling	8:00 am
	HS	Virtual Reality (turn in)	9:00 am
	HS	Virtual Reality (presentation)	1:00 pm
	MS	Vlogging (turn in video)	10:00 pm
	HS	Webmaster (semifinal)	8:00 am
	MS	Website Design (semifinal)	8:00 am

# Registration

## LINK

<https://www.registermychapter.com/tsa/ok>

## ELIGIBILITY

ALL ATTENDEES including members, advisors, chaperones, guests, and accessibility support staff attending the conference are REQUIRED to register. All chapters are required to have a school-approved adult chaperone on-site for the duration of the conference. Only affiliated chapters and members will be able to register for competitive events at the State Leadership Conference.

## COST

Attendee	Cost
Students	\$60
Advisors	\$60
Chaperones (t-shirt not included)	\$10
Guests (t-shirt not included)	\$10
Accessibility Support Staff (Interpreter, paraprofessional, etc. to provide accommodations)	\$0

## DEADLINES

Registration closes at 11:59 pm on Friday, March 27, 2024.

*\* Late registrations requested after the Friday, March 22, 2024 registration deadline are not guaranteed and will increase to \$75 per student. A t-shirt will NOT be included with late registration.*

## INFORMATION NEEDED TO REGISTER

- Username and Password = National TSA Affiliation Username (Chapter ID#) and Password
- Payment Type
- Attendee Type and Email Address
  - Chapters are required to select two (2) **Voting Delegates**
  - If your school district blocks outside-of-district email addresses, we recommend using personal email addresses or creating an email account for your chapter to share/use
- Competitive Event Selections for Student Participants
  - **MAX 6 EVENTS PER MEMBER**
  - **Please Note: You will need to select a Team Captain for team events** – The Team Captain will be the student designated to upload the materials into Judge Pro system on behalf of their team.

## INCLUDED IN REGISTRATION

- Conference Registration (Opening and Closing Sessions, Business Meeting)
- Conference T-shirt
- Competitive Event Participation
- Social Events

Additional t-shirts can be purchased for \$10 through the registration system.



## Payment

### INVOICE

Upon submission of registration, you will receive an email confirmation that will serve as an invoice. The invoice must be paid within 30 days after the closing date of the conference.

### PAYING BY CHECK

Please make checks out to **Oklahoma TSA**, c/o Rose Devers, 1500 W 7<sup>th</sup> Ave, Stillwater, OK 74074

### PAYING BY CREDIT CARD

- Credit card
  - Credit card **MUST** be selected as a payment option in the registration system
  - A 4% convenience fee will be added for those using a credit card
  - Must call Rose Devers at 405-743-5195 to process payment

### POLICIES

- Late registrations requested after the deadline are not guaranteed and will increase to \$75 per student.
- A t-shirt will not be included with late registration.
- No registration refunds will be granted after the registration deadline for those who do not attend

## Required Forms

- [Multiple Release Form](#)
  - Must be completed by ALL attendees
  - Copies to be kept with the Chapter Advisor at all times
- [Statement of Assurance](#)
  - Signed by the Chapter Advisor and a school administrator
  - Confirmed at registration

# Lodging

Conference Hotel - Embassy Suites by Hilton	
<b>Address</b>	2501 Conference Drive Norman, OK 73069
<b>Room Rates</b>	Regular Room Rate \$125
<b>Reservations</b>	<ul style="list-style-type: none"> <li>• Book online by using the <a href="#">Group Web Link</a>.</li> <li>• If booking 10 or more rooms, call 1-866-577-1273.</li> <li>• The group rate is available until March 27, 2024. After this date, the group rate will no longer be available.</li> <li>• Cancellations must be made 72 hours before arrival or result in a charge of one night's room and tax.</li> <li>• 2 Room Queen Bed Suite will sleep 6 people</li> </ul>
<b>Payment</b>	<ul style="list-style-type: none"> <li>• A credit card is required for reservations</li> <li>• Individual chapters are responsible for paying the hotel directly upon check-in</li> </ul>
<b>Parking</b>	Buses will park in the East lot.

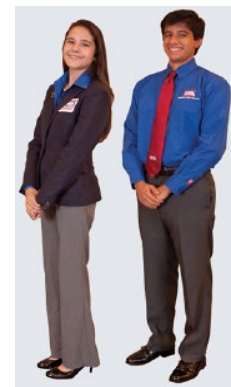
Overflow Hotel – Hampton Inn	
<b>Address</b>	2300 Conference Drive Norman, OK 73069
<b>Room Rates</b>	Regular Room Rate \$119
<b>Reservations</b>	<ul style="list-style-type: none"> <li>• Book online by using the <a href="#">Group Web Link</a>.</li> <li>• If booking 10 or more rooms, call 1-405-310-3014.</li> <li>• The group rate is available until April 2, 2024. After this date, the group rate will no longer be available.</li> <li>• Free cancellation 24 hours before arrival.</li> </ul>
<b>Payment</b>	<ul style="list-style-type: none"> <li>• A credit card is required for reservations</li> <li>• Individual chapters are responsible for paying the hotel directly upon check-in</li> </ul>
<b>Parking</b>	Buses may park in the East lot of the Embassy Suites.

# Food

- **Meals will NOT be provided and should be planned by individual chapters**
- Mini fridges are available in each hotel room as well as microwaves
- The Embassy will provide a concession stand in the lobby
- Click the [here](#) to view restaurant options in the area

# Dress Code

Please review the following information carefully to ensure attendees adhere to the proper requirements. All conference attendees, including students, advisors, chaperones, guests, and accessibility support staff, must be registered for the conference and comply with the following dress code policy.



Official TSA attire may be purchased online via the TSA Store:

<https://tsastore.mybrightsites.com>

**All conference attendees are required to wear their official conference identification name badges at all times.**

Occasion	Appropriate Attire
General Sessions	Official TSA Business Casual Attire
Competitive Events/Recognition Ceremony	Oklahoma TSA Competition Attire
Social Events	Oklahoma TSA Casual Attire

## OKLAHOMA TSA BUSINESS CASUAL ATTIRE

- **Shirt:** the official royal blue TSA shirt is preferred; button-down shirt or a polo/golf shirt (unacceptable: t-shirts, halter tops, tank tops)
- **Pants, or knee-length dress or skirt:** (unacceptable: jeans, exterior pocket pants, shorts, ill-fitting attire)
- **Shoes:** dress shoes worn with dark socks or hosiery (optional); open-toe shoes or sandals are acceptable (unacceptable: athletic shoes, flip-flops, military boots, or work boots)

## OKLAHOMA TSA COMPETITION ATTIRE

- **Shirt:** official royal blue TSA shirt
- **Pants, or knee-length skirt:** grey (unacceptable: jeans, exterior pocket pants, shorts, ill-fitting attire)
- **Shoes:** dress shoes worn with dark socks or hosiery (optional); open-toe shoes or sandals are acceptable (unacceptable: athletic shoes, flip-flops, military boots, or work boots)

## CHAPTER TEAM ATTIRE

Required for Chapter Team competitors only, but may be worn for other competitions:

- **Blazer:** navy blue with official TSA patch
- **Tie:** official TSA tie (required for males; optional for females)

## OKLAHOMA TSA CASUAL ATTIRE

- **Shirt:** Conference shirt, TSA shirt, or school spirit shirt (unacceptable: halter tops, tank tops)
- **Pants:** jeans or khakis (unacceptable: ripped jeans, leggings, shorts, ill-fitting attire)

# Competitions

## HELPFUL LINKS

[Oklahoma Competitive Event Information](#)

[National TSA Competitive Events Guide](#) – Affiliated Chapter Advisors can access this through Total TSA

[National TSA Competitive Event Themes and Problems](#)

[National TSA Competition Updates](#)

[Competitive Event Pre-Submission](#)

## VEX

VEX IQ and VEX Robotics Competition (VRC) will both be offered at the TSA State Leadership Conference on April 16<sup>th</sup> at the Moore Norman Technology Center, 13301 S Pennsylvania Ave in Oklahoma City. VEX IQ will be offered for middle school members. Both middle and high school students may compete in VRC. Please see the important information below to register your teams for VEX IQ and VRC.

## ELIGIBILITY

All registrants must already be affiliated TSA members and compete in no more than six (6) events total.

- **VEX IQ:** 3 teams of 2-6 members
- **VEX Robotics Competition (VRC):** 2 teams of 2-6 members

**Step 1: Register for VEX IQ and VRC through the registration link by March 22, 2024.**

**Step 2: Register for VEX IQ and VRC with Robot Events by March 1, 2024.**

- Links
  - [VEX IQ Middle School](#)
  - [VEX Robotics Competition \(VRC\) High School](#)
- Teams will need to sign up with a TSA VEX ID. This ID is free for teams to register. They can do this by following these steps:
  - Go to [robotevents.com](https://robotevents.com)
  - Login to your account in RobotEvents OR make an account
  - Click on My Account
  - Click on the Green Register a Team button
  - Go down to where it says REC Foundation and click on the button that correlates with the correct TSA program (TSA VEX IQ or TSA VEX Robotics Competition)
  - Hit Next
  - Fill out the information. It will give you a VEX Number
  - Once your team is registered, you can then register for the event
  - All registration costs through RobotEvents are free for TSA events

Questions? Contact [David Isenbart \(VRC\)](#) or [Kym Tinsley \(VEX IQ\)](#)

# National TSA Conference



## 2024 National TSA Conference

June 26 – 30, 2024 • Rosen Shingle Creek • Orlando, Florida

# “Evolution of Excellence”

### WEBSITE

<https://tsaweb.org/events-conferences/2024-national-tsa-conference>

### NATIONAL QUALIFYING EVENTS

A national qualifying event is one in which an individual/team has to place at the Oklahoma TSA State Leadership Conference in order to qualify for the National TSA Conference. These events are listed as a [State Advisor Approval Event](#) on the TSA website.

## National/State Service Project

Your TSA Chapter can play an important role in helping to fund the vital research, education, advocacy and patient services provided by the American Cancer Society.

All contributions raised from July 1st to March 1st each year will be tallied and counted towards recognition for the Spirit of Service Awards at the State Leadership Conference. **To be eligible for this recognition, chapter advisors complete the [OKTSA/ACS fundraising form](#) by March 1<sup>st</sup>.**

To learn where to send your fundraising dollars, go to [cancer.org](https://cancer.org), and click on "Find A Local ACS". Send your check to the address of your local ACS.



The American Cancer Society's Spirit of Service Award Levels:

- Silver Award: \$500–\$999 raised during the year
- Gold Award: \$1,000–\$1,999 raised during the year
- Purple Award: \$2,000+ above raised during the year

Information for recognition at the National Conference can be found at <https://tsaweb.org/competitions-programs/programs/national-service-project>

## Community Service Opportunities

*Hosted by the Oklahoma TSA Community Outreach State Committee*

**There will also be a blanket making party this year at the conference! If you would like to participate, please bring two pieces of fleece, each 1.5 yards. We will supply scissors and instructions.**



## Miracle Minute

Take part in the Miracle Minute by bringing cash or change to donate during the Opening General Session. All money will be donated to our state service project, the American Cancer Society.

## Esports Tournament

We will have an ESports Tournament at SLC this year during the ACS Fun Night! It will be a 2v2 single-elimination **Mario Kart Tournament**. There will be both a middle school and high school bracket. You will register your team through the SLC registration system. This will NOT count towards one of their 6 events. Once you register your team, you will click "Items Selection" to add the \$10 (per student) fee. The contest is limited to two teams per chapter. All proceeds will be donated to the American Cancer Society.



## National Awards

The Technology Student Association awards and recognition programs are designed to highlight the achievements and contributions of TSA members and others who support the organization. *Criteria, forms, and instructions can be accessed by affiliated chapter advisors via TSA's membership system and by affiliated student members via the Student Member Site under the Total TSA tab.*

### **TSA Technology Honor Society**

The TSA Technology Honor Society recognizes TSA members who excel in academics, leadership, and service to their school and community. The TSA Technology Honor Society is an opportunity for student members to be recognized for their efforts and is designed to recognize TSA members who exemplify the high ideals of academics.

### **TSA Achievement Program, Pathways to Excellence**

The TSA Achievement Program, Pathways to Excellence encourages TSA student members to engage in the areas/categories of service leadership, STEM immersion, and personal/professional development. Students participate in activities in these areas and have the opportunity to earn sequentially a bronze, silver, and gold award at the local, state, and national level, respectively.

## Oklahoma Awards

### **Oklahoma Hall of Fame**

The Hall of Fame award was established in 1988 to formally recognize individuals that have helped define and advance the mission of Oklahoma TSA. Induction into the Hall of Fame is considered a prestigious honor. TSA members and/or advisors can nominate an individual from one of the three categories; advisor, administration, alumni. Nomination forms can be found at <https://www.oktsa.org/hall-of-fame>

### **Chapter of Excellence**

The Chapter of Excellence Award recognizes chapters that have demonstrated they are a successful and quality chapter through affiliation, membership, chapter management, community service, leadership, conference attendance, national service project participation and promotion. Chapters will earn different levels of recognition based on the total activities completed in the membership year. Chapters must apply each year. For more information on the application process and to print a scoring rubric visit <https://www.oktsa.org/outstanding-chapter>

### **Chapter Advisor of the Year**

Students are encouraged to submit the name of their chapter advisor to the state office for the Annual Advisor of the Year award. The honoree is recognized at the state conference and then again at the National Conference for their outstanding work with TSA.

# Oklahoma Degree Program

OPEN TO MIDDLE AND HIGH SCHOOL STUDENTS

## I. PURPOSE

The Oklahoma TSA Degree program recognizes TSA members who excel in knowledge of the Organization, its foundation, and its history. Those members fulfilling the requirements of the Senatorial and Presidential degree will be recognized at the annual State Conference.

## II. ELIGIBILITY FOR ENTRY

This event is open to all High School and Middle School TSA members.

1. Senatorial Degree Requirements:
  - a) Earned the TSA Congressional Degree
  - b) Must have run for a local TSA chapter office
  - c) Attend a TSA Fall Leadership Conference.
2. Presidential Degree Requirements:
  - a) Earned the TSA Senatorial Degree
  - b) Presently holding or have held a local TSA chapter office.
  - c) Must have attended and competed in a competitive event at a past TSA National Conference.

## III. PROCEDURE

- A. There is no limit to the number of Oklahoma TSA members from a chapter who may take the test.
- B. Oklahoma TSA members may only take each test one time per year.
- C. The Degree Program test must be proctored by the chapter advisor and an application submitted by April 1st.
- D. Test questions will be pulled from the National TSA and Oklahoma TSA websites, and from Robert's Rules of Order Newly Revised (11th Edition). Test questions may include, but are not limited to: the motto, the colors and their meaning, officer symbols, officer duties, goals and purposes of the organization, offices of the state officers, key personnel of TSA (e.g. National Director, State Director, etc.), TSA official dress, National TSA information, TSA Creed and parliamentary procedures.

## IV. EVALUATION

The Oklahoma Degree Program exams will be graded electronically. All competitors receiving a score of 90% or higher will receive a lapel pin and be recognized at the award ceremony of the state conference.

# State Officer Candidates

**Application - DUE BY 11:59PM ON FEB 1**

**YOU MAY NOT ANNOUNCE YOUR CANDIDACY FOR STATE OFFICE UNTIL 8 AM ON THE FIRST DAY OF STATE CONFERENCE: WEDNESDAY, APRIL 17, 2024**

## Required Candidate Screening

Wednesday, February 14, 2024

Oklahoma Department of Career Tech, 1500 W. 7<sup>th</sup> Avenue, Stillwater, OK 74074

8:30 am – 2:00 pm in the Tuttle Seminar Center

- Advisor or parent/guardian must attend
- We will discuss State Officer expectations and contracts
- Official dress is required
- Breakfast and lunch will be provided

## Required State Officer Meeting Dates

May 1-2, 2024	<b>State Officer Orientation/Training</b>	Stillwater, OK ODCTE
May 29 – 31, 2024	<b>CareerTech University (CTU)</b>	Hulbert, OK
June 26 – 30, 2024	<b>National TSA Conference</b>	Orlando, FL
July 24, 2024	<b>Monthly Meeting 9:00 am – 3:00 pm</b>	Stillwater, OK ODCTE
August 2, 2024	<b>OK Summit</b>	Tulsa, OK
September 4, 2024	<b>Monthly Meeting 9:00 am – 3:00 pm</b>	Stillwater, OK ODCTE
October 2, 2024	<b>Monthly Meeting 9:00 am – 3:00 pm</b>	Stillwater, OK ODCTE
October 9, 16, 23, 30, 2024	<b>LEAD Conference</b>	Various locations – must attend one date
November 5, 2024	<b>Fall Leadership Conference (FLC)</b>	Embassy Suites, Norman
December 4, 2024	<b>Monthly Meeting 9:00 am – 3:00 pm</b>	Stillwater, OK ODCTE
January 8, 2025	<b>Monthly Meeting 9:00 am – 3:00 pm</b>	Stillwater, OK ODCTE
February 19, 2025	<b>State Officer Candidate Screening</b>	Stillwater, OK ODCTE
February 2025 (Date TBA)	<b>CTSO Day at the Capitol</b>	Oklahoma City, OK State Capitol Building
March 2025 (Date TBA)	<b>Regional Conference</b>	Eastern or Western Region (TBD)
March 12, 2025	<b>Monthly Meeting 9:00 am – 3:00 pm</b>	Stillwater, OK ODCTE
April 16 - 18, 2025	<b>State Conference</b>	Norman, OK Embassy Suites

# Frequently Asked Questions

## **Q: Who can I contact with questions?**

For general questions about the conference:

- [Tami Redus, State Advisor](#)

For competition questions:

- Please email the event coordinator or event manager listed on the [competitive event information](#) pages

## **Q: What does the registration fee cover?**

In order to provide a well-organized and comprehensive conference, we must charge a registration fee. Hosting an in-person conference costs OKTSA about \$100,000 to put on. Conference costs include, but are not limited to, meeting spaces, A/V, conference management system, event supplies, awards, merchandise, judges gifts, conference staff lodging, and food and beverage for conference staff and volunteer judges. If you have ideas on how to offset the cost of State Leadership Conference, please contact [tami.redus@careertech.ok.gov](mailto:tami.redus@careertech.ok.gov)

## **Q: When trying to register, it says “Membership Unsubmitted” next to my students’ names. How do I fix this?**

Students must be affiliated in order to attend State Leadership Conference. Only affiliated members populate in the registration system. You will need to log on to the [TSA Membership System](#), check the boxes next to your students’ names, click Submit.

## **Q: Where can I find the eligibility for each event?**

The [Competitive Event Information](#) page has an eligibility chart that explains how many entries per chapter are allowed to compete at the State Conference for each competitive event. To find how many members are allowed per team, please refer to the eligibility section of each competitive event guideline located in the National TSA Competitive Events Guide.

## **Q: Where can I find the competitive event guidelines and rubrics?**

The National TSA Competitive Events Guide is located in the [TSA Membership System](#). Follow this path: [www.tsaweb.org](http://www.tsaweb.org) > Join/Login > Total TSA > Competitions.

## **Q: I would like to be more involved with State Leadership Conference. What can I do to help?**

If you are interested in assisting with State Leadership Conference, please contact Tami Redus at [tami.redus@careertech.ok.gov](mailto:tami.redus@careertech.ok.gov)

## **Q: What conference city and state do we use for the cover page in the portfolio?**

For the Oklahoma State Leadership Conference, use Norman, OK and April 17-19, 2024