

Chapter Meeting Agenda Smith High School TSA



4:30 p.m. to 5:30 p.m., (fill in date of meeting)
Engineering Lab Room 1000

CALL TO ORDER

WELCOME BY PRESIDENT

I. ROLL CALL

II. APPROVAL OF THE MINUTES

- A. (include date of last summer meeting) Summer Meeting

III. REPORTS OF OFFICERS AND COMMITTEES

- A. Treasurer's Report
- B. Fundraising Committee Report

IV. UNFINISHED BUSINESS AND GENERAL ORDERS

- A. Fall Fundraiser

V. NEW BUSINESS

- A. Fall Leadership Conference
- B. TSA Overview (Basic TSA knowledge)
- C. Leadership activity

VI. ANNOUNCEMENTS

- A. Upcoming Events
- B. Next Meeting

VII. ADJOURNMENT

SAMPLE